



Agenda

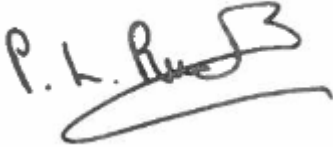
Community and Health Committee

Monday, 14 December 2015 at 7.00 pm
Council Chamber - Town Hall

Membership (Quorum–3)

Cllrs Russell (Chair), Ms Sanders (Vice-Chair), Chilvers, Mrs Coe, Mrs Davies, Faragher, Mrs Hubbard, Poppy and Wiles

Agenda Item	Item	Wards(s) Affected	Page No
1.	Apologies for Absence		
2.	Minutes of the Previous Meeting		5 - 8
3.	The Bull Public House - Asset of Community Value	Tipps Cross	9 - 32
4.	Fees and Charges - Environment, Localism, Parks and Open Spaces	All Wards	33 - 40
5.	Community Events Programme 2016/17	All Wards	41 - 48
6.	Leisure Strategy	All Wards	49 - 52
7.	Green Gym	All Wards	53 - 60
8.	Urgent Business		

A handwritten signature in black ink, appearing to read "P. L. Russell", with a large, sweeping underline.

Head of Paid Service

Town Hall
Brentwood, Essex
04.12.2015

Information for Members

Substitutes

The names of substitutes shall be announced at the start of the meeting by the Chair and the substitution shall cease at the end of the meeting.

Where substitution is permitted, substitutes for quasi judicial/regulatory committees must be drawn from Members who have received training in quasi- judicial/regulatory decision making. If a casual vacancy occurs on a quasi judicial/regulatory committee it will not be filled until the nominated member has been trained.

Rights to Attend and Speak

Any Members may attend any Committee to which these procedure rules apply.

A Member who is not a member of the Committee may speak at the meeting. The Member may speak at the Chair's discretion, it being the expectation that a Member will be allowed to speak on a ward matter.

Members requiring further information, or with specific questions, are asked to raise these with the appropriate officer at least two working days before the meeting.

Point of Order/ Personal explanation/ Point of Information

Point of Order

A member may raise a point of order at any time. The Chair will hear them immediately. A point of order may only relate to an alleged breach of these Procedure Rules or the law. The Member must indicate the rule or law and the way in which they consider it has been broken. The ruling of the Chair on the point of order will be final.

Personal Explanation

A member may make a personal explanation at any time. A personal explanation must relate to some material part of an earlier speech by the member which may appear to have been misunderstood in the present debate, or outside of the meeting. The ruling of the Chair on the admissibility of a personal explanation will be final.

Point of Information or clarification

A point of information or clarification must relate to the matter being debated. If a Member wishes to raise a point of information, he/she must first seek the permission of the Chair. The Member must specify the nature of the information he/she wishes to provide and its importance to the current debate. If the Chair gives his/her permission, the Member will give the additional information succinctly. Points of Information or clarification should be used in exceptional circumstances and should not be used to interrupt other speakers or to make a further speech when he/she has already spoken during the debate. The ruling of the Chair on the admissibility of a point of information or clarification will be final.

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If you wish to record the proceedings of a meeting and have any special requirements or are intending to bring in large equipment then please contact the Communications Team before the meeting.

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The Chair of the meeting may terminate or suspend filming, photography, recording and use of social media if any of these activities, in their opinion, are disrupting proceedings at the meeting.

Private Session

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Minutes

Community and Health Committee Monday, 14th September, 2015

Attendance

Cllr Russell (Chair)	Cllr Faragher
Cllr Ms Sanders (Vice-Chair)	Cllr Mrs Hubbard
Cllr Chilvers	Cllr Poppy
Cllr Mrs Coe	Cllr Wiles
Cllr Mrs Davies	

Also Present

Cllr Barrell
Cllr Hossack
Cllr Mrs Murphy
Cllr Parker

Officers Present

Kim Anderson	- Partnership, Leisure and Funding Manager
Ashley Culverwell	- Head of Borough Health Safety and Localism
Elaine Hanlon	- Principal Environmental Health Officer
Jean Sharp	- Governance and Member Support Officer

133. Apologies for Absence

There were no apologies received for this meeting.

134. Minutes of the Previous Meeting

The minutes of the Community and Health Committee held on the 22 June 2015 were approved and signed by the Chair as a correct record.

135. Community Fund Grant Allocation

The Brentwood Community Fund was set up to give Brentwood's communities the opportunity to provide local initiatives to improve the quality of life for local people living in the borough. The fund had £40,300 available in

total in the current financial year, and grants of up to £3,500 were available for applicants. The funding was open from 6th April until 6th September 2015.

Members were advised that 36 applications had been received requesting a total of £95,656.54.

The matrix used by officers when scoring all applications was appended to the report for Members' information and a summary spreadsheet of officer recommendations and a copy of all the application forms had been placed in each of the Members' rooms. Members had therefore had an opportunity to send their comments on the applications to the Chair before the committee meeting.

Cllr Russell MOVED and Cllr Faragher SECONDED the recommendation in the report and following a full discussion a vote was taken on a show of hands and it was RESOLVED UNANIMOUSLY that Members agree to fund those projects highlighted in green as outlined in Appendix B out of the Community Fund.

REASON FOR RECOMMENDATION

Each application was subject to a robust, independent and transparent scoring process to ensure fairness in the allocation of funding.

Once received the applications were scored by a panel of officers looking at the following key priorities:

- Evidence that the bid met the criteria, the Council's priorities and expected outcomes
- Evidence that the community had been involved in the development and implementation of the project
- Evidence that the bid supported the promotion of volunteering and community participation
- Evidence that the applicant had sought additional external funding or in kind value (such as the use of volunteers) for the project
- Evidence that the project was sustainable once the Council's contribution has ceased.

The applications were individually scored then ranked by their score. The recommendations by officers of the projects that met the key priorities and the amount of funding that was recommended was provided for Members' consideration.

136. Review Terms of Reference for Local Health and Wellbeing Board

The report before Members set out the background for the proposal to amend the terms of reference of the Brentwood Health and Wellbeing Board. It was timely to do this since there had been progress in key areas, the membership

had changed over time and mental health was now to be included within the priorities for the Board.

Members were reminded that, following the introduction of the Health and Social Care Act in April 2013 Brentwood Borough Council implemented its own Health and Wellbeing Board to promote public health in the Borough, working in partnership with the Basildon and Brentwood Clinical Commissioning Group and other local partners. Achievements had been made in the agreed priority areas of:

- Improving older people's health
- Increasing the uptake of vaccinations and
- Reducing cardiovascular disease through reductions in obesity.

The Council had signed up to the Mental Health Challenge and was raising awareness of this important area. The Health and Wellbeing Board intended to include mental health as an additional priority and it was appropriate for a relevant officer or councillor to be a member of the Board in this regard.

Other proposed membership changes were included in the proposed revised terms of reference appended to the agenda as Appendix C.

Cllr Russell MOVED and Cllr Ms Sanders SECONDED the recommendation in the report and following a vote taken on a show of hands it was RESOLVED UNANIMOUSLY that the new terms of reference for the Brentwood Health and Wellbeing Board at Appendix C be accepted.

REASON FOR RECOMMENDATION

The amended terms of reference had been proposed at Appendix C (showing track changes) to reflect clarity on the Board's priorities, changes in membership and the inclusion of mental health.

137. Outdoor Gym

Members were reminded that a Leisure and Play Strategy was currently underway and were requested to consider whether they would like the possibility of an outdoor gym to be considered within this review.

Installation of such a facility would be beneficial to users, providing a flexible and easily accessible opportunity for physical activity and its proven health benefits. Such an offer being included within the play strategy would enable the demand for this equipment to be identified and a suitable location to be found and this could lead to a trial for additional sites in the future.

Cllr Hossack proposed the Town Centre as the most suitable location given its' accessibility and suggested the green behind the Baytree Centre as a possible site for the outdoor gym.

Members noted that whilst any equipment installed would generally be available free of charge there may also be an option to generate an income to the Council for commercial use.

Cllr Russell MOVED and Cllr Wiles SECONDED the recommendation in the report and following a full discussion a vote was taken on a show of hands and it was RESOLVED UNANIMOUSLY:

- 1. That the Leisure and Play Strategy consider the full business case for the provision of an outdoor gym facility in the Borough.**
- 2. That formal discussions commence with providers of such facilities to explore full costings and joint venture opportunities, which may include a new revenue stream to the Council.**

REASONS FOR RECOMMENDATIONS

To seek agreement for exploring the provision of an additional offer to benefit the community's health and wellbeing.

138. Urgent Business

There was no urgent business.

The meeting concluded at 19.35 hrs.

14 December 2015

Community & Health Committee

Asset of Community Value – The Bull Public House

Report of: *Kim Anderson, Partnership, Leisure and Funding Manager*

Wards Affected: *All wards*

This report is: *Public*

1. Executive Summary

- 1.1. The Localism Act 2011 requires local authorities to keep a list of assets (meaning buildings or other land) which are of community value. Once an asset is placed on the list it will usually remain there for five years. The effect of listing is that generally speaking an owner intending to dispose of the asset must give notice to the local authority. A community interest group then has six weeks in which to ask to be treated as a potential bidder. If it does so, the disposal cannot take place for six months. The theory is that this period known as the “moratorium” will allow the community group to come up with an alternative proposal- although, at the end of the moratorium, it is entirely up to the owner whether a disposal goes through, to whom and for how much. There are arrangements for the local authority to pay compensation to an owner who loses money in consequence of the asset being listed.
- 1.2. A nomination has been received by The Blackmore Bull Community Group on Monday 9 November 2015 (Appendix A), in relation to The Bull Public House in Blackmore as indicated on the attached site plan (Appendix B)
- 1.3. The report is for Members to list or not to list the land as an Asset of Community Value as indicated in Appendix B.

2. Recommendations

That Members agree to:

- 2.1 Option 1: List the land as indicated on Appendix B of the report as an Asset of Community Value; or**
- 2.2 Option 2: Not to list the land as indicated on Appendix A of the report as an Asset of Community Value.**

3. Introduction and Background

- 3.1 A report was presented to Policy, Performance and Resources Board on 7 December 2011 (min ref. 386) so that members were aware of the implications for the Council of the Localism Act 2011 which was given Royal Assent on 15 November 2011. Part of the Localism Act 2011 includes the ability for communities to be able to ask for community assets to be put on a register of 'Assets of Community Value'. These assets can include local pubs, shops, village halls, libraries and community centres.
- 3.2 A subsequent report was presented to Strategy and Policy Board on 20 November 2013 (min ref. 264) recommending that delegated authority to determine whether nominations should be included within the list of assets of community value, be given to the Head of Borough Health, Safety and Localism in consultation with the Chair of Strategy and Policy Board and relevant ward Councilors; and that the officer grade for carrying out and determining reviews be at Head of Service level or above.
- 3.3 The consultation part of the delegation was changed at Ordinary Council on 22 October 2014 (min. ref. 213) that the Communities Committee be granted delegated authority to determine applications/nominations for designation of Assets of Community Value. Should the timing of Committee meetings not permit that, the Head of Borough, Health Safety and Localism be granted delegated authority to determine applications/nominations for designation of assets of community value provided that such delegated authority is only exercisable after consultation with the Leader of the Council and any ward Members, which is why this determination is before Members tonight.
- 3.4 The Localism Act provides an opportunity for communities to raise finance to competitively bid when a community asset comes on the open market. This is achieved through a legal framework governed by the Local Authority. The Act allows communities to nominate assets of community value (ACV's). The council is given eight weeks to determine whether it meets the criteria for listing from the date of submission, and then places its decision on the list. When the owner of a listed asset wishes to dispose of it, the Act introduces a delay or 'moratorium' before he or she can do so, to give any interested and eligible community groups the time to prepare a bid. However at the end of the moratorium period the owner can sell to whomever they choose at a price agreed by the buyer.
- 3.5 The Council received a valid nomination (Appendix A) on 9 November 2015 The Blackmore Bull Community Group in relation to the land, including The Bull Public House as indicated on the attached site plan in Appendix B. The regulations made under the Localism Act 2011 require the Council to determine within 8 weeks whether to list the nominated asset. Therefore the deadline for a decision⁴ January 2016 which is why this report is before Members tonight.

- 3.6 Additional information was submitted with the nomination form and this can be obtained through the Committee Clerk should Members wish to view it.
- 3.7 In broad outline the new provision under the Localism Act 2011 for listing an Asset of Community Value and subsequent disposal are set out in Appendix C. In particular Members are reminded of what is meant by a relevant disposal of a listed asset (see. 1.15 of Appendix C).

4. Issue, Options and Analysis of Options

- 4.1 The essential statutory test for an ACV is set out in Section 88 of the Localism Act 2011. It is for the local authority to judge whether the criteria are met (subject to any challenge by way of judicial review). The criteria are set out as follows:
- 4.2 **Is the nominating organisation an eligible body to nominate?** Officers have checked and confirmed that at least 21 of the name and addresses submitted as part of the unincorporated body nominees are listed on the Brentwood Borough Council Electoral Role and as such are an eligible body to nominate the land as an Asset of Community Value. The organisation is also supported by a larger number of people who are associate members of the group.
- 4.3 **Does the nominating body have a local connection to the asset?** Yes. The sole purpose of the organisation is to acquire and retain the Bull Public House as a Community Asset, specifically for the use of a Public House and ancillary uses such as a meeting place for local clubs, associations and groups. Furthermore as a venue for events such as Remembrance Day in association with the local churches and groups such as Scouts and Guides.
- 4.4 **Does the nomination include the required information about the asset?** (This includes the proposed boundaries, names of the current occupants of the land and names and current or last known address of those holding a freehold or leasehold estate on the land). All of the necessary information was supplied to the Council (see Nomination form) Appendix A and (site plan) Appendix B.
- 4.5 **Is the nominated asset outside one of the categories that cannot be assets of community value (a residence together with land associated with that residence; land in respect of which site licence is required under Part 1 of the Caravan Sites and Control of Development Act 1960; and operating land as defined in section 263 of the Town and Country Planning Act 1990).** The land indicated is not one of the exempt categories that **cannot** be listed as an ACV, so this nomination cannot be ruled out on that principle.
- 4.6 **Is the current (or recent) usage which is subject of the nomination and actual and non-ancillary usage?** The recent usage is that the land

and buildings provided a Public House and beer garden that was used by local residents and social groups.

- 4.7 The Council also needs to consider if in their opinion **(a) an actual current use furthers the social wellbeing or social interests of the local community, and (b) it is realistic to think that there can continue to be non ancillary use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests of the local community.** They may take into account the following:
- 4.8 **What is the 'local community' of the asset as defined by geographical area?** Officers consider that this would include the Borough of Brentwood and the immediate surrounding areas.
- 4.9 **What is the current/recent use of the asset?** The nominated asset's recent usage was as a Public House and Beer garden which is outlined in the nomination form. It also provided a venue for the Motorcycle Club; Bike Club; WI organised lunches; a venue for the Village Fayre; Open Air Church services; wedding, anniversaries and birthday venue for villagers; folk club which founded the Blackmore Morris Men; Flower Club; and the Jazz Club, which local residents could all participate in.
- 4.10 **How well is the asset used?** Currently the upper floor of The Bull Public House is currently let to a residential tenant. The ground floor and the remaining land are currently unused.
- 4.11 **What will be the impact if the usage ceases?** Prior to its closure in 2010 The Bull, Public House drew customers from the Borough of Brentwood and beyond. It was popular with people seeking an attractive location for lunch or dinner with parents with young children who could use the large garden, and with customers wishing to drink in an historic country pub. The Bull also attracted people to the village in general and as such spending in other village enterprises.
- 4.12 **How does it meet the social interests of the community as a whole and not users/customers of a specific service?** *For information in the Act 'Social interests' includes each of the following – cultural interests, recreational interests and sporting interests.* Given that the assets recent usage as a Public House and as a venue for various organisations as set out in 4.9 then it would seem to meet the social interests of the community as a whole.
- 4.13 **How is the asset regarded by the local community (community consultation, evidence of support)?** Evidence provided by the nominee shows that there is support to maintain the asset as a Public House for a range of community use. A petition signed by 1433 people objected to the possible change of use of a public house to residential usage. A recent planning application (15/00314/FUL on 3 November 2015) had 95 letters

of objection including the Blackmore Parish Council and was refused by Members of the Planning and Licensing Committee.

- 4.14 Members also need to consider whether it is realistic to think that there can continue to be non-ancillary use of the asset which will further the social wellbeing or social interests of the local community.
- 4.15 The recent usage of the Bull as a Public House would suggest that it would seem reasonable that there can continue to be non-ancillary use of the asset which will further (whether or not in the same way as before) the social well being or social interests of the local community since there are examples of similar and comparable assets serving these interests elsewhere in the Borough.

5. Reasons for Recommendation

- 5.1 The report provides guidance to allow Members to make an informed decision as to whether to list the nominated asset as an Asset of Community Value.

6. References to Corporate Plan

- 6.1 Assets of Community Value sit under the Localism priority enabling communities to do more for themselves.

7. Implications

Financial Implications

Name & Title: Christopher Leslie, Finance Director

Tel & Email: 01277 312712 / christopher.leslie@brentwood.gov.uk

- 7.1 Under the Assets of Community Value regulations the local authority is responsible for paying compensation in respect of listed assets within its area. There is no statutory cap on the amount of compensation that may be payable in respect of any one claim, and a local authority may face multiply claims in any one year. The Department for Communities and Local Government has issues guidance in relation to the Community Right to Bid. With regard to compensation claims, any individual or total payments of over £20k in a financial year will be funded by the government. In addition a New Burdens grant has been allocated to all administering councils to cover the costs associated with implementing the new scheme.
- 7.2 Whilst the funding from government will help to meet some of the costs of the new arrangements, local authorities will still be expected to fund the first £20k of any compensation payments.
- 7.3 The current balance in the Community Rights to Bid reserve has a balance of £45,642.

Legal Implications

Name & Title: Christopher Potter, Monitoring Officer & Head of Support Service

Tel & Email: 01277 312860 / christopher.potter@brentwood.gov.uk

7.4 The Council has a statutory responsibility to comply with the provisions as set out in the Localism Act and the Regulations made under the Act, currently Assets of Community Value (England) Regulations 2012 SI 2421.

7.5 **Equality and Diversity implications** - The process will be fair and consistent for all members of the community and therefore it is not anticipated that there will be any direct impact on individual community groups or members.

7.6 **Risk Management implications** – The Council has a legal duty to comply with the legislation relating to Assets of Community Value.

8 Background documents

Localism Act 2011

Brentwood Replacement Local Plan

Policy CP1 – General development Criteria

Policy H14 – Housing Density

Policy H16 Lifetime Homes

Policy LT8 Use of Redundant Institutional, Recreational and Community Buildings

Policy LT11 – Retention of Existing Community Facilities

Policy C5 Retention and Provision of landscaping and Natural Features in Development

Policy C6 Tree Preservation Orders and Works to Preserved Trees

Policy C7 Development affecting Preserved Trees, Ancient Woodland and Trees in Conservation Areas

Policy C14 Development Affecting Conservation Areas

Policy C16 Development within the vicinity of a listed building

Policy C18 Ancient Monument and Archaeological Sites

Policy T2 Development of Existing Urban Sites

9 Appendices to this report

Appendix A – Nomination of land and buildings of The Bull, Public House, Blackmore as an Asset of Community Value

Appendix B – Site Map

Appendix C – Provisions under the Localism Act 2011 relating to Assets of Community Value.

Report Author Contact Details:

Name: Kim Anderson - Partnership, Leisure and Funding Manager
Telephone: 01277 312634
E-mail: kim.anderson@brentwood.gov.uk

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Received in person at Town Hall.
9.11.15. Jim Tina Harrington.

Appendix A

Brentwood Borough Council

Assets of community value

Nomination form

For including land on the List of Assets of Community Value

Community Right to Bid - Assets of Community Value Regulations 2012

Please ensure that you provide adequate and accurate information to enable Brentwood Borough Council to make a decision on your nomination. You may attach photos, maps, plans and other documents to help us correctly identify the asset and to support your nomination. For information and guidance about how Brent Council considers nominations for assets of community value, please visit [WEB PAGE link](#)

Completed forms should be sent either via email to localism@brentwood.gov.uk or by post to:

Community Assets Register
Brentwood Borough Council
Town Hall
Ingrave Road
Brentwood
Essex
CM15 8AY

1. About your Organisation

a) Contact Details

Name of your organisation:	The Blackmore Bull Community Group
Address:	Waterbridge House, The Green, Blackmore, Essex CM4 0QH
Name of Contact Person:	Tina Harrington
Phone:	07717826263
Email:	tina@harrington.net

b) Eligibility for applying

To be eligible to nominate a community asset for listing, you must be a voluntary or community body:

- A neighbourhood forum
- An unincorporated body whose members include at least 21 members and does not distribute any surplus it makes to its members
- A charity
- A company limited by guarantee which does not distribute surplus to members
- An industrial and provident society which does not distribute surplus to members
- A community interest company.

Also please demonstrate how a 'local connection' exists namely how your organisation's activities are wholly or partly concerned with the local authority's area or with a neighbouring borough's area.

In the case of an unincorporated body, company limited by guarantee and an industrial and provident society, these have a 'local connection' if any surplus generated is applied for the benefit of the borough, or a neighbouring borough.

In the case of an unincorporated body it has a local connection if the body has 21 local members, namely persons who are on the register of local government elections for Brentwood, or a neighbouring borough.

1. If you are an incorporated organisation please describe the legal form of your organisation

including registration number(s) where applicable (e.g. company limited by guarantee, charitable organisation, community Interest Company etc.)

Organisation Type:	▪ An unincorporated body whose members include at least 21 members and does not distribute any surplus it makes to its members
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Registration Number(s):	Unregistered
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2. If your organisation carries out activities for profit please describe below how you use the surplus that is generated.

<p>This is a non profit making organisation</p>
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3. If you are an unincorporated organisation please describe below what provisions are

made for community benefit in your constitution:

1. The sole purpose of the organisation is to acquire and retain The Bull Public House as a Community Asset, specifically for the use of a Public House and ancillary uses such as a meeting place for local clubs, associations and groups. Furthermore as a venue for events such as Remembrance Day in association with local Churches and groups such as Scouts and Guides.
2. The organisation's constitution provides for the acquisition of the public house so that it may be retained as a Community Assets reflecting the historical purpose of the building and retaining its significance within the community of Blackmore.
3. The purpose is to preserve a Grade II listed building whose historic use has been a public house which provides an amenity to the village, in addition to preserve the venue of a large number of associations, clubs and groups. It is believed to have been an eating drinking and resting place since the thirteenth century and the purpose of the organisation is to preserve the historic significance of this building.
4. The constitution provides for the ability to raise a fund sufficient to purchase the Public House and to renovate it, replacing the bar that has been removed and furnishings to enable it to function as a public house. Furthermore the constitution enables the organisation to raise capital to enable it to purchase stock for the public house.
5. The constitution provides for the ability to raise funds to upgrade the entrance and exits for disabled access and manoeuvrability within the public house.
6. The constitution provides for the ability to upgrade the kitchen areas to enable the organisation to serve food and hot non-alcoholic drinks to the patrons.
7. The constitution provides for the ability to raise funds to purchase garden equipment to provide for families to attend the public house and its grounds.
8. The constitution provides for the public house to be a non-profit making organisation.
9. The constitution provides for the organisation to employ staff for the purpose of running the public house. There is a particular emphasis on the provision of employment within the local community.
10. The constitution provides for consideration of purchasing local produce to supply to the patrons.

4. Please describe how your organisation has a local connection to the area where the asset has been identified:

The 21 members of the organisation all reside in the locality. The names and addresses of the members are in annexure 1.

The organisation is supported by a larger number of people who are associate members of the group.

2. About the Asset

a) Please give your reasons why Brentwood Borough Council should include the land on its List of Assets of Community Value

In order to list land or buildings the Council must be of the opinion that:

1. An actual current use of the building or other land (which is not ancillary use) furthers the social wellbeing or social interests of the local community and
2. It is realistic to think that there can continue to be non-ancillary use of the building or other land which will further (whether or not in the same way) the social wellbeing or social interests of the local community.

Or

3. There is a time in the recent past when an actual use of the building or other land (that was not an ancillary use of the building or other land) furthered the social wellbeing or social interests of the local community and

4. It is realistic to think there is a time in the next five years (where there could be non-ancillary use of the building or other land) that would further (whether or not in the same way as before) the social wellbeing or social interests of the local community

Please provide information below that supports your nomination having regard to the test set out above.

1. There is a time in the recent past when an actual use of the building or other land (that was not an ancillary use of the building or other land) furthered the social wellbeing or social interests of the local community namely:

The Motorcycle Club meeting venue;
WI venue for organised lunches
Bike Club including annual motor bike day venue
Venue for part of the Village Fayre
Open Air Church Services
Church Sunday school picnic venue
Weddings, Anniversaries and Birthday venue for villagers
Folk Club which founded the Blackmore Morris Men
Flower Club
Jazz Club
Ford Truck Chassis Engineers Annual dinner venue 43/48 years

2. There are photos attached demonstrating the use of the building by some of the social groups named.
3. It is realistic to think there is a time in the next five years (where there could be non-ancillary use of the building or other land) that would further (whether or not in the same way as before) the social wellbeing or social interests of the local community

The Blackmore Bull Community Group are committed to the following:

- a) Running the public house for the local community and members of the public generally
- b) Selling hot and cold food and hot and cold drinks from the public house
- c) Providing a safe garden for families and patrons generally overlooking The Green at Blackmore
- d) Providing a venue for the community groups including all of the groups set out above particularly the established groups who have historic connections with

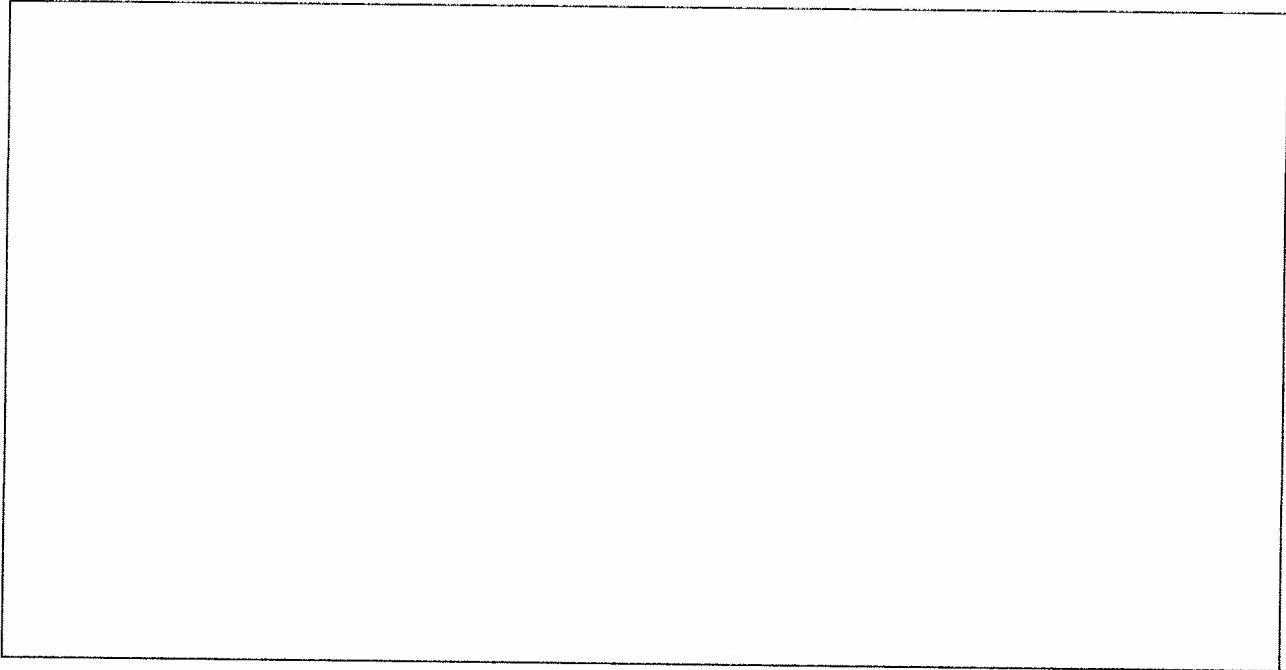
The Bull.

- e) Promoting the historical significance of The Public House within the Community by re connecting with groups such as the Church, the local schools and local music societies. (The Bull having been closed to the public for four years)
- f) Providing employment for locally based people, particularly groups who find it difficult to obtain work, school leavers, people who have been made redundant, working parents.
- g) Supplying locally sourced produce and thereby supporting local trade and industry.
- h) Improving disabled access and manoeuvrability within the public house and its grounds

4.

5.

b) Description of the nominated land including its proposed boundaries



d) Names and addresses (or last known address) of all those holding a freehold or leasehold interest in the land

Shelia Pickering

I am unsure of Shelia Pickering official residential address. However as the owner of the property she is last known at The Bull Public House, Church Street, Blackmore, Essex.

The Bull Public House and grounds as set out on OCE(attached) and the local maps attached
Church Street, Blackmore, Essex.

c) Names of current occupants of land

The land and property is owned by Shelia Pickering. She has let the upper floor to a private residential tenant. She is not resident there.

The last residential tenant known at the address is

K.Maltby and M. Kileen

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1.1 Process for Listing Community Assets

- 1.2** The first step is for a community group to identify a building or other land that they believe to be of importance to their community's well-being and nominate it for listing by the local authority. The local authority must determine a nomination for listing in 8 weeks.
- 1.3** Only voluntary and community organisations with a local connection (as defined in the Regulations), and local Parish Councils, may make nominations for community assets to be listed.
- 1.4** A local authority must maintain a list of land in its area which is land of community value. If a nominated asset meets the definition of an ACV as set out in the Act, the local authority must add it to the list.
- 1.5** If the authority refuses the nomination they must provide written reasons why it has been refused.
- 1.6** There are some exemptions from listing. Notably residential premises may not be listed (but not living quarters which are integral part of an asset such as a pub or shop which is otherwise eligible for listing).
- 1.7** The provisions require a local authority to notify the owner(s), occupier(s), nominator(s) and local parish council of any decision to list an asset. The local authority is also required to maintain a list of unsuccessful community nominations, and provide reasons to the nominator for any decision not to list an asset.
- 1.8** The owner of an asset may require an internal review of a listing decision by the local authority. The owner has 8 weeks from notification of the listing decision to request a review.
- 1.9** The review must be completed within 8 weeks (unless otherwise agreed with the owner). It must be carried out by an officer who did not take any part in making the listing decision. The review process may include an oral hearing, and must do so if the owner requests that it does.
- 1.10** If the review upholds the listing the owner may appeal to the First Tier Tribunal.
- 1.11** There are no similar rights of review or appeal for community groups. A community group's only mechanism for challenging a decision by a local authority not to list an asset is a judicial review.

- 1.12** Assets must be removed from the list after 5 years. Prior to removal officers must write to interested community organizations. Community groups may nominate the asset for re-inclusion on the list.
- 1.13 Disposal of a listed asset**
- 1.14** If an asset is listed, the owner must notify the local authority of any proposed to make a relevant disposal.
- 1.15** A relevant disposal of a listed asset is the transfer of the freehold, or the grant or assignment of a qualifying lease which gives vacant possession of the buildings and other land in question. However they will not apply to all relevant disposals, as some types of relevant disposal are exempt. These exemptions are partly in the Act and partly in the Regulations. The moratorium provisions apply only to disposals, so for example if a building listed as an asset of community value is to be demolished without being sold, the moratorium rules in Section 95 of the Act does not apply. (A limited number of disposals, such as transfer by way of gift, within a family, due to inheritance or where the asset forms part of a larger estate are exempt and can place unimpeded by the community right to bid.) The relevant disposal is the transfer of the freehold, or the grant or assignment of a lease originally granted for at least 25 years, gives vacant possession to the new owner. (see section 96 of the Act).
- 1.16** On receipt of notification, the local authority must inform the community group which nominated the asset for listing and publicise the proposal to dispose generally in the area where the asset is situated.
- 1.17** The owner's notification triggers an initial moratorium on the disposal for an initial period of 6 weeks. If during these 6 weeks a community group states an intention to itself bid for the asset the full 6 month moratorium on the disposal is triggered.
- 1.18** The asset may be sold to a community group during this 6 month moratorium.
- 1.19** At the end of the 6 month period the asset can be sold on the open market. At this point community groups have the same rights as any other bidders. The community right to bid does not restrict who the owner of the asset can sell his property to, or at what price.

Appendix 3 - Provisions under the Localism Act 2011 relating to Assets of Community Value

- 1.20** If the owner wishes to claim compensation for any loss or expense following from compliance with the process he must do so within 13 weeks.
- 1.21** The owner of the land may ask for a review of the compensation decision and the Council will undertake a review and give written notification of the decision of the review and the reasons for the decision. The owner of the land is entitled to appeal to the First-Tier Tribunal against the decision.
- 1.22** It is likely that not all potential assets of community value will be identified and listed from the outset and that a community group may only become concerned about a particular property when it becomes aware that its disposal is proposed. An application for listing does not trigger any moratorium on the disposal.

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14 December 2015

Community Committee

Fees and Charges – Environment, Localism, Parks and Open Spaces

Report of: *Kim Anderson - Partnership, Leisure and Funding Manager*

Wards Affected: *All wards*

This report is: *Public*

1. Executive Summary

1.1 Fees and charges made by the Council for various services are reviewed on an annual basis by the relevant Committees relating to the services provided.

1.2 Recommended amendments to the fees and charges are incorporated into the budget setting process to take effect from the following financial year.

2. Recommendation

2.1 **Members agree to the proposed charges for 2016/17 as attached in Appendix A & B.**

3. Introduction and Background

3.1 The Council has a number of fees and charges relating to the services it provides. As part of the budget setting process, these charges are reviewed on an annual basis. Whilst some of the fees and charges are statutory, and therefore determined through legislation, the Council must also review its charges for discretionary services to ensure that they reflect the current costs of service provision.

3.2 The individual charges that are being proposed are set out in Appendix A & B of this report.

4. Issue, Options and Analysis of Options

4.1 Following consideration of the methods of calculating fees and charges it was decided at Community and Health Committee on 17 December 2014

that a more detailed review of the current charging policies would be carried out to inform the 2016/17 charging levels.

- 4.2 The proposed fees are based on a calculation of the costs involved in administering the various areas of work, apart from where there is a statutory charge or where the fees are set by Government.
- 4.3 The Council where possible will adopt a full cost recovery of fees and charges.

5. Reasons for Recommendation

- 5.1 Recommendation is to revise the charges for 2016/17 following the review of all discretionary fees and charges to inform the 2016/17 budget setting process.

6. Consultation

- 6.1 Not applicable

7. References to Council Priorities

- 7.1 A Modern Council providing increased customer satisfaction in the quality of Council services.
- 7.2 The costs of services provided is based on efficient systems providing value for money to the customer

8. Implications

Financial Implications

Name & Title: Christopher Leslie, Finance Director

Tel & Email: 01277 312542 / christopher.leslie@brentwood.gov.uk

- 8.1 The fees referred to within this report inform the 2016/17 budget setting process.

Legal Implications

Name & Title: Christopher Potter, Monitoring Officer and Head of Support Services

Tel & Email: 01277 312860/ christopher.potter@brentwood.gov.uk

- 8.2 Publishing the Council's fees and charges as well as providing transparency satisfies the legal process.

9. Background documents

9.1 Calculations to fees and charges

10. Appendices

Appendix A – Proposed fees and charges - Community

Appendix B – Proposed fees and charges – Parks and Open Spaces

Report Author Contact Details:

Name: Kim Anderson - Partnership, Leisure and Funding Manager

Telephone: 01277 312634

E-mail: kim.anderson@brentwood.gov.uk

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Appendix A

REFERENCE NO	DESCRIPTION OF CHARGE	VAT	CHARGES		CHARGES	
			April 2015-March 2016		April 2016-March 2017	
			EXCL VAT	INCL VAT	EXCL VAT	INCL VAT
	Dog control					
Dogs	Statutory Seizure Fee		25		25	
	Dog Warden Collection Costs		63.55		66.32	
	Kennelling Costs (per day)		11.1		13.32	
Other	Other charges					
	Copy of Food Premises Register (single entry)		2		2	
	Copy of Food Premises Register (complete)		105.75		110	
	Level 2 CIEH Food Hygiene/Health & safety		63.55		67	
	Contaminated Land Search Enquiries		105.75		108.28	
FPNs	Fixed Penalty Notices					
	ASB, Crime and Policing Act 2014					
	Breach of Community Protection Notice		80		80	
	Early payment		50		50	
	Breach of Public Spaces Protection Order		80		80	
	Early payment		50		50	
Community Events	Stallholder Pitch fees					
	Large Business		120		120	
	Catering Unit		60		150	
	Crafters		30		60	
	Small business		60		80	
	Charity		20		40	
	Ice Cream Van (Family Fun Day)		100		150	
	Ice Cream Van (Strawberry Fair)		300		400	
Community Halls	Hutton Community Centre					
	Hourly rates (off peak 9am - 4pm)					
	Large Hall		20		24	
	Large Hall Regular user		15		18	
	Small Hall		18		21	
	Small Hall Regular user		12		15	
	Meeting Room		15		18	
	Meeting Room regular user		10		12	
	Kitchen (whole booking, not hourly rate)		20		24	
	Cafe		15		18	
	Cafe Regular user		10		12	
	Hourly rates (peak 4-11pm)					
	Large Hall		30		36	
	Large Hall Regular user		20		24	
	Small Hall		25		30	
	Small Hall Regular user		18		21	
	Meeting Room		20		24	
	Meeting Room regular user		15		18	
	Kitchen (whole booking, not hourly rate)		20		24	
	Cafe		20		24	
	Cafe Regular user		15		18	

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Description of charge	Includes (I) or Exempt from (E) VAT	Statutory fee (S) of Discretionary	Actual Charge as at 1 April 2015	Actual Increase 2016	Proposed Charge from April 2016 Rounded	Increase %	Last year full income	Increase 2.5%
							2.50	
King George's Playing Field, Brentwood Centre, Shenfield Sports Centre & Warley Playing Field								
<u>Season Bookings:</u>								
<u>Adults</u>								
Use of pitch & pavilion one day per fortnight - Sunday/Bank Holidays	E	D	930.70	23.27	954.00	2.5		
Use of pitch & pavilion one day per fortnight - Other days	E	D	909.18	22.73	932.00	2.5		
Use of pitch & pavilion one day per week - Sunday/Bank Holidays	E	D	1,860.38	46.51	1,906.90	2.5		
Use of pitch & pavilion one day per week - Other days	E	D	1,816.30	45.41	1,861.80	2.5		
<u>Occasional Matches</u>								
Adults	I	D	91.22	2.28	93.60	2.5		
Other Playing Fields with Limited or No Changing Facilities								
<u>Season Bookings:</u>								
<u>Adults</u>								
Use of pitch one day per fortnight - Sunday/Bank Holidays	E	D	589.38	14.73	604.20	2.5		
Use of pitch one day per fortnight - Other days	E	D	589.38	14.73	604.20	2.5		
Use of pitch one day per week - Sunday/Bank Holidays	E	D	1,176.70	29.42	1,206.20	2.5		
Use of pitch one day per week - Other days	E	D	1,176.70	29.42	1,206.20	2.5		
<u>Juniors</u>								
Use of pitch one day per fortnight	E		322.88	8.07	331.00	2.5		
Use of pitch one day per week	E		644.73	16.12	660.90	2.5		
<u>Occasional Matches</u>								
Adults	*	D	56.38	1.41	57.80	2.5		
Junior Teams (under 17 years of age)	*	D	33.83	0.85	34.70	2.5		
Mini Soccer (No changing)								
Season Booking every week	E	D	340.30	8.51	348.90	2.5		
Occasional	I	D	28.70	0.72	29.50	2.5		
Bowls								
Rink Ticket - per person per 1 1/2 hour session	I	D	7.18	0.18	7.40	2.5		
Rink Ticket - Juniors & OAPs per person per 1 1/2 hour session	I	D	4.61	0.12	4.80	2.5		
Season Ticket - per person per season	I	D	140.00	3.50	143.50	2.5		
Season Ticket - Juniors & OAPs per person per season	I	D	88.00	2.20	90.20	2.5		
							10,893.02	272.3
<u>Club Charges (Resident Clubs only)</u>								

Match Reservations + per rink (inclusive of visitors fees non returnable)	E	D	4.10	0.10	4.30	2.5
Other Reservations (not inclusive of visitors fees non returnable)	E	D	2.05	0.05	2.20	2.5

- NB :**
- 1) Resident clubs are permitted up to 2,000 reservations per season
 - 2) At least 2 rinks must be left unreserved at any one time during any session
 - 3) Special events where all rinks are required may be arranged by contacting the Head of Street Scene

37,244.97	931.1
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Price for use of large open spaces with facilities (King Georges Playing Field and The Brentwood Centre)

Large Events - Using more than 1/2 Field #	E		2,000.00	50.00	2,050.00	2.5
Medium events - use of less than 1/2 field #	E		700.00	17.50	717.50	2.5
Small events use of less than 1/4 field #	E		300.00	7.50	307.50	2.5
single Keep fit sessions - no cordoning off of field	+ VAT		30.00	0.75	30.80	2.5
Litter picking post event	+ VAT		75.00	1.88	76.90	2.5
Non commercial or charitable events (following approval by ward members) 50% discount				-	0.00	2.5

Price for use of other approved open spaces

Daily charge for use of space (following approval by Ward members) #	E		300.00	7.50	307.50	2.5
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37,667.88	941.7
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14 December 2015

Community & Health Committee

Event Plan 2016/17

Report of: *Kim Anderson - Partnership, Leisure and Funding Manager*

Wards Affected: *All Wards*

This report is: *Public*

1. Executive Summary

- 1.1. A previous report was submitted to Community Committee on 21 July 2014 (min ref.100) which provided an update and evaluation of the current community events that the Council organise. Currently the Council's organises Family Fun Days, Strawberry Fair, Lighting Up Brentwood and Shenfield Christmas Fayre. A further report went to Community Committee on 21 October 2014 (min ref. 198) in which Members had indicated that they would like to see additional community events for 2015/16, with a particular emphasis on the local heritage and cultural background of Brentwood. It was therefore proposed to run a series of events under one branded umbrella of a Heritage and Cultural Festival. An additional budget of £15,000 was agreed at Ordinary Council on 4th March 2015 (479).
- 1.2. The planned events programme for 2016/17 is before Members today in Appendix A which will be subject to Members agreement and also subject to the budget setting process.

2. Recommendation

- 2.1 That Members agree the Event Plan for 2016/17 as set out in Appendix A, subject to the budget setting process.**

3. Introduction and Background

- 3.1. A report was presented to Community Committee on 21 July 2014 (min ref.100) which provided an update and evaluation of the current community events that the Council organises and for officers to provide robust feedback and evaluation of events, which will include feedback

from visitors, Offices and Members and other stakeholders that will enable continuous improvements from lessons learned.

- 3.2. A further report went to Community Committee on 21 October 2014 (min ref. 198) in which Members had indicated that they would like to see additional community events for 2015/16, with a particular emphasis on the local heritage and cultural background of Brentwood. It was therefore proposed to run a series of events under one branded umbrella of a Heritage and Cultural Festival. An additional budget of £15,000 was agreed at Ordinary Council on 4th March 2015 (479).
- 3.3. The Council's Community Events currently support a number of strands in the Corporate Plan, especially Localism and supporting local businesses. It is also an opportunity to support the objectives of other service areas in the Council to promote any new initiatives or campaigns.
- 3.4. Officers have also undertaken a real cost analysis of the Council's community events which estimates the amount of Council subsidy for each event.

4. Issues, Options and Analysis of Options

- 4.1. It is proposed that the following Council organised community events set out in Appendix A, will be provided in 2016/17 subject to budgets agreed as part of the budget setting process.
- 4.2. Officers will also look at reducing the overheads for the Community Events and look at options to rethink the structure, size and delivery of them to ensure that they will deliver value for money, they are aligned with the Council's priorities and form part of the proposed Community Development Strategy moving forward.
- 4.3. **Family Fun Days** – It is proposed that there will be six in total, which will be held on Fridays during the school summer holidays in July and August. The target audience is families with primary school aged children. It is proposed to charge £2.50 for a wristband which will include use of the bouncy castles and the small children's rides. The Council also provides face painters but as slots are more limited during the event it is proposed that there will be an additional charge for this as this will be on a first come first serve basis and parents can make their own choices. The Family Fun Days also include Punch and Judy plus free taster sessions from local partner agencies and sports clubs. As in previous years it is proposed that three of the Family Fun Days will be based at King George's Playing Fields where there is a large amount of infrastructure

already in place such as the large play area, paddling pools, skatepark etc and in a central location for Brentwood residents to access. The other three will be 'on tour' Family Fun Days around the Borough. These will provide activities to those in more isolated or deprived areas so that they can be easily accessible. Officers will look at areas which can also provide indoor space should the weather prove to be unsuitable on the day.

4.4. **Strawberry Fair** - Strawberry Fair has been delivered by Brentwood Borough Council since 2009. The event remains a traditional Summer community fair and the event has grown over the last three years. There is a main performance area in the centre of Shenfield Common which is hosted by Phoenix FM. The event also provides opportunities for selling traditional local arts and crafts, small fun fair rides, bouncy castles and a number of free children's activities. The Council prioritises local stall holders and food providers. For the last three years 'Churches Together' have provided the strawberries and cream for the event, with Brentwood Brewery and Brentwood Breakfast Rotary Club providing the local beer and Pimms area. The Council has recently changed the pricing structure for the stallholders to encourage sole traders and voluntary and community sector organisations to attend the event, but to increase those of larger catering units. This provides an income stream which offsets some of the expenditure costs. The event provides a great opportunity to local organisations and performers to promote themselves and their organisations in front of a large audience. The Council also liaises with the provider for rides and bouncy castles to ensure that their price structure is family friendly.

4.5 **Lighting Up Brentwood** - For many years the Council delivered a Christmas, Lighting Up event culminating in the Mayor switching on the lights. The event continued to grow and for several few years had been on a Saturday from 1pm to 6pm including street entertainment, rides, food stalls and with the road closed. In light of feedback from the 2009 Lighting Up Brentwood event from event partners including Members, Essex Police and Fire Service, traders and residents, regarding the associated anti social behaviour issues, Members agreed to trial a smaller more traditional event on a Thursday evening in 2010. However the event in 2010 was subject to extreme weather conditions so it was difficult to benchmark the success of moving the event to a Thursday evening from the traditional Saturday.

In 2011 the Council took over the planning and management of Lighting Up Brentwood with a return to a larger event format and delivered it on Saturday from 12 noon until 6pm. Looking at the previous history of the event the team worked closely with partner agencies to identify the issues

and what need to be in place to ensure that it was both safe and successful. The event has grown successfully since then. There is a dedicated working group for Lighting Up Brentwood which involves Church representation, voluntary sector groups, Members and local trade cluster group representatives. The event also goes before the Council's Safety Advisory Group. The current layout sees the High Street closed to traffic with a large truck stage at the Wilson's Corner end of the High Street. There are a number of stalls along the length of the High Street with small fairground rides, hot food and drink providers and a designated alcohol area. The entertainment is provided with live music on the main stage and Crown Street, together with walkabout acts that interact with the crowds in and around the High Street. The planning of the event is undertaken by the Lighting Up working group which meets from the end of August onwards until the event date in late November. To keep the event fresh the Council introduces new walkabout acts and static activities each year. The main stage is hosted by Phoenix FM which gives priority to local groups and individuals to perform. The culmination of the event is the switch on of the festive lights by the Mayor of Brentwood.

- 4.6 **Shenfield Christmas Fayre** – In 2014 Brentwood Council staff organised an event in Shenfield to celebrate the switching on of the festive lights and trees. The event proved to be very successful with good input from the local traders cluster groups providing several free activities for all the family. In 2015 the event was a lot larger with Hutton Road closed to traffic. It is proposed to continue to support this event as part of the community event programme. Officers as part of the evaluation of the community events will liaise with the local business clusters to determine what the 2016 event will look like.

5. Reasons for Recommendation

- 5.1 The Community Events programme sits under the Localism priority through bringing communities together and working effectively in collaboration with a range of groups and organisations we can better ensure the future wellbeing of our Borough. The Community events also support the local businesses. The Community events provide a platform for all service areas across the Council to promote their new initiatives, projects or as a means of consultation with the public. We will work with local businesses, community groups and voluntary sector to develop the community events that will enhance and support the support the local community.

6. References to Council Priorities

The Community Events programme sits under the Localism priority and also supports local business.

7. Implications

Financial Implications

Name & Title: Christopher Leslie, Section 151 Officer

Tel & Email: 01277 312542/ christopher.leslie@brentwood.gov.uk

8.1 The financial implications are set out in the table below:

Event	16/17 Events Budget	Estimated subsidy
Family Fun Days	£4,500	£13,995
Strawberry Fair	£1,000	£11,734
Lighting Up Brentwood	£9,000	£13,515
Shenfield Christmas Fayre	£5,500	£6,941
TOTAL	£20,000	£46,185

8.2 In addition to the events budget of £20,000 which pays for the direct costs of events there are other costs to the Council estimated at £46,185.

8.3 These others costs are largely related to indirect costs such as staff time. A saving on indirect costs may not always be achievable by stopping an event.

Legal Implications

Name & Title: Daniel Toohey, Head of Legal Services

Tel & Email: daniel.toohey@bdtlegal.org.uk

8.4 All relevant licences and permissions are applied for in relation to the Council's community events.

8.5 **Risk Management implications** – The Council undertakes separate risk assessments for all of its community events.

8. Appendices

Appendix A –Proposed calendar of events for 2016/17

Report Author Contact Details:

Name: Kim Anderson - Partnership, Leisure and Funding Manager

Telephone: 01277 312634

E-mail: kim.anderson@brentwood.gov.uk

Event Plan 2016-2017

Date	Event	Detail	Total Costs	BBC contribution	Income streams	Net costs / BBC Subsidy	Staffing requirements	Implementation timescales	Council Priority	Expected outcomes	Communication channels	Notes
18 or 25 June 2016 tbc	Strawberry Fair	Large community Fair on Shenfield Common.	£18,164	£1,000.00	Stall holder income, sponsorship	£11,734	Stewards to assist on the day	February – June	Localism	Increase community cohesion, increased volunteering and community involvement	Press release to confirm date, call for volunteers, sponsors etc. Arrange media partner to support event. Marketing material posters banners etc to publicise event sent out in May and as part of the events 2016.	Officer time to plan, organise participating organisations, market and staff the event
July - August 2016	Family Fun Days	Venues to be confirmed - Bouncy Castles, face painters, Punch & Judy	£19,605	£4,500	wristbands, sponsorship	£13,995	Community Services staff on day	February – August	Localism	Increased usage of KGPF and other open spaces, promotes Brentwood as a great place to live.	Advertise within KGPF or other venue, schools and children's centres and as part of the events for 2016.	Officer time to plan, organise participating organisations, market and staff the event
26 November 2016 tbc	Lighting Up Brentwood	Brentwood's biggest annual community event, which culminates in the switching on of the Christmas lights. Large community involvement on the day such as the candlelit choir, on the move, together with activities, entertainment and a large number of stallholders selling a variety of goods	£32,204	£9,000	stall holder income, sponsorship	£13,515	Community Services, Licensing, Depot and EHO staff on day, volunteer stewards, elected members and security staff	February - December	Localism	Attracts visitors and participants from outside the Borough, promotes volunteering opportunities, benefits the local economy, and builds community cohesion	Press releases - confirmation of date, Save the date to stallholders who have expressed an interest May/June, sponsorship opportunities, confirmation of partners, call for volunteers, secret santa treasure hunt. Evaluation press release after the event. Liaise with Mayor re switch on	Sponsorship opportunities for whole event or aspects of the event. In kind support from local businesses and community groups
November / December 2016 tbc	Shenfield Christmas Fayre	Shenfield's largest community event which has a lot of local business and schools involvement together with activities, entertainment and a large number of stallholders selling a variety of goods.	£26,601	£5,500	local business contribution, sponsorship and stallholder income	£6,941.00	Community Services, Licensing, Depot and EHO staff on day, volunteer stewards, elected members and security staff	February - December	Localism	Attracts visitors and participants from outside the Borough, promotes volunteering opportunities, benefits the local economy, and builds community cohesion	Press releases - confirmation of date, sponsorship opportunities, confirmation of partners, call for volunteers, confirmation of business involvement, liaise with the Mayor re speeches	Sponsorship opportunities for whole event or aspects of the event. In kind support from local businesses and community groups
TOTAL			£96,574	£20,000.00		£46,185						

All costing are based on the 2015/2016 costs and

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14th December 2015

Community & Health Committee

Leisure Strategy

Report of: Roy Ormsby – Head of Street Scene

Wards Affected: All

This report is: Public

1. Executive Summary

- 1.1 In March 2015 the Council commissioned Ploszajski Lynch Consulting to develop a Leisure Strategy for the Borough.
- 1.2 An initial draft of the strategy is now complete, but to develop this further it requires Members to provide input into the document, and identify some key priorities to take forward through a project plan over the coming years.
- 1.3 The strategy has been developed to cover two distinct areas, firstly encompassing all our parks and open space provision, and secondly the facilities that are offered through Brentwood Leisure Trust, and the challenges faced over the next five years.

2. Recommendation(s)

- 2.1 Members agree to establish a working group to develop a work programme to deliver the Leisure Strategy over the next five years.

3. Introduction and Background

- 3.1 At Ordinary Council on 18th November 2015 Council approved a new Corporate Plan, which included a key priority for Health & wellbeing, and to take a strategic approach, through the leisure strategy, to sport and recreation. This will bring some challenges, but it is important that the Council develops a clear plan to take these issues forward for the future.
- 3.2 There will be a need to work in partnership with a range of organisations, and it is clear that the Council will not be in a position to deliver a leisure strategy alone. It is important that the strategy is developed and owned by the Council, and that across all parties there is recognition for the need to improve the health of our residents.

3.3 Therefore the strategy needs to be developed through a cross party working group, and that clear targets are set for delivering sport and leisure activities across the Borough.

4. Issue, Options and Analysis of Options

4.1 There is a need to develop and deliver the leisure strategy, and the challenges it brings, across the Borough. Therefore there is a need to ensure that all Members are committed to delivering the challenges outlined in the strategy in future years.

5. Reasons for Recommendation

5.1 To ensure ownership by all parties for the delivery of the Leisure Strategy.

6. Consultation

6.1 The strategy has been developed through consultation with key groups in the Borough and with Governing Bodies of Sport.

7. References to Corporate Plan

7.1 The Leisure Strategy is a key document outlined in the Corporate Plan.

8. Implications

Financial Implications

Name & Title: Ramesh Prashar. Financial Services Manager

Tel & Email: 01277 512513 / ramesh.prashar@brentwood.gov.uk

8.1 There are no direct financial implications arising from this report.

Legal Implications

Name & Title: Daniel Toohey, Head of Legal Services

Tel & Email: Daniel.Toohy@BDTLegal.org.uk

8.2 There are no direct legal implications arising from this report. Legal Services will be available to advise further as the proposed strategy is developed.

Other Implications (where significant) – i.e. Health and Safety, Asset Management, Equality and Diversity, Risk Management, Section 17 – Crime & Disorder, Sustainability, ICT.

8.3 None

9 Background Papers (include their location and identify whether any are exempt or protected by copyright)

9.1 None

10 Appendices to this report

None.

Report Author Contact Details:

Name: Roy Ormsby – Head of Street Scene
Telephone: 01277 312554
E-mail: roy.ormsby@brentwood.gov.uk

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14 December 2015

Community & Health Committee

Green Gym

Report of: *Kim Anderson, Partnership, Leisure and Funding Manager*

Wards Affected: *All wards*

This report is: *Public*

1. Executive Summary

1.1. Green Gyms are an initiative of The Conservation Volunteers who works with people and communities to transform their health, prospects and outdoor places, for the long term. They aim to create a better environment where people from all cultures feel valued, included and involved. The Green Gyms will provide free outdoor sessions where participants are guided in practical activities such as planting trees, sowing meadows and establishing wildlife ponds. Unlike other conservation projects, the emphases is very much on health and fitness as volunteers warm up and cool down in preparation for a range of light to vigorous activities to suit all abilities. A number of GPs prescribe Green Gym sessions to patients to encourage them to improve their health and wellbeing.

1.2. The report before Members is to explore the possibility and potential of establishing a Green Gym in the Brentwood Borough.

2. Recommendations

That Members agree to:

2.1 Officers exploring the possibility of setting up a Green Gym in Brentwood and to report back to a future Committee with full costs and implications.

3. Introduction and Background

3.1 The Conservation Volunteers are a registered charity established for 50 years. They have adapted their work with volunteers to reflect the changing needs of communities in the UK and, by giving people a sense of purpose and belonging, they have empowered them to take control of their lives and outdoor spaces for the benefit of all.

3.2 Green Gyms are an initiative of The Conservation Volunteers who works with people and communities to transform their health, prospects and outdoor places, for the long term. They aim to create a better environment where people from all cultures feel valued, included and involved. The Green Gyms will provide free outdoor sessions where participants are guided in practical activities such as planting trees, sowing meadows and establishing wildlife ponds. Unlike other conservation projects, the emphases is very much on health and fitness as volunteers warm up and cool down in preparation for a range of light to vigorous activities to suit all abilities.

3.3 The scaling up of Green Gyms across the country is being supported by Nesta and the Cabinet Officer, through the Social Action Innovation Fund. The Centre for Social Action Innovation Fund supports the growth of innovations that mobilize people's energy and talents to help each other, working alongside public services.

4. Issue, Options and Analysis of Options

4.1 Officers will explore the possibility of establishing a Green Gym in Brentwood and report back to a future Committee with the costs and implications to the Council.

5. Reasons for Recommendation

5.1 Officers can ascertain the costs of this initiative to see whether it will be sustainable project.

6. References to Corporate Plan

6.1 This sit under the Localism priority enabling communities to do more for themselves and increasing volunteering in Brentwood.

7. Implications

Financial Implications

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Tel & Email: 01277 312513 / ramesh.prashar@brentwood.gov.uk

7.1 There are no direct financial implications arising from this report. Officers will establish the financial implications of this initiative to determine whether it will be a viable project and report back to this Committee with their recommendations.

8. Legal Implications

Name & Title: Christopher Potter, Monitoring Officer & Head of Support Services

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8.1 Any legal implications will be determined in the further report to Committee.

9. Appendices to this report

Appendix A – Information

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Appendix A

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[About Us](#) [Volunteering](#) [Shop](#) [Training](#) [Partnerships](#) [Get Involved](#)



[Home](#) » [Green Gym](#)

Green Fitness

TCV created and runs Green Gyms® across the UK.

Green Gyms are fun and free outdoor sessions where you will be guided in practical activities such as planting trees, sowing meadows and establishing wildlife ponds.

Unlike other conservation projects, the emphasis is very much on health and fitness - volunteers warm up and cool down in preparation for a range of light to vigorous activities to suit all abilities.

In fact, almost a third more calories can be burnt in some Green Gym® sessions than in an average aerobics class!



“ *Conservation work is my best workout each week*
Green Gym® volunteer ”

Health and Wellbeing



The Department of Health and GPs recognise the invaluable impact that Green Gyms® can have on those who take part.

GPs now prescribe Green Gym® sessions to patients to encourage them to improve their health and wellbeing. By taking part, participants are encouraged to make positive changes to their lifestyle, such as walking and cycling more.

Green Gyms also enhance mental wellbeing

through increased contact with nature, the social benefits of group activity and helping people contribute something positive to their community. TCV work closely with partners, including mental health charity Mind, to continually innovate Green Gyms to ensure that they maximise the benefits for participants.

“ *Green Gym® helped me to regain the confidence to return to employment and I now have a full-time job*

Green Gym® volunteer - Portslade
Green Gym®, East Sussex ”

Green Gym Impact

Not only do these sessions improve your health and stamina, they also benefit local green spaces.

“ I have pride in what we have achieved. I see how Green Gym has helped people and I now see that as the most important part of what we do. People depend on us.

David, Community Green Gym® Leader

”



Unlike many conventional gyms, taking part in a Green Gym® is free and a great social activity too, allowing you to meet new people and work together to transform your local area, while also learning new skills every week.

Find a Green Gym® near me

Where can I join in with a Green Gym®?

Start a new Green Gym®

Find out how individuals, groups and businesses can help us create new Green Gyms®



Green Gyms are Growing

The demand for Green Gyms® is growing with more launching each year - in urban centres such as London the number of Green Gyms® has grown by 500% since 2011. With the rise in physical inactivity, isolation and the resulting health issues Green Gyms® provide opportunities for individuals to connect with nature and their community, and co-create high quality and sustainable green spaces.

“ Love it! You always feel so much better after being out in the fresh air, getting your hands dirty... you always have a good laugh!
 Roisin from the Benedy Gardening Club Green Gym® ”



Tempted to try it out? Why not join in with one of [TCV's 100 Green Gyms®](#) across the country, get fit, meet new people and transform your local environment and community.

The scaling up of Green Gyms across the country is being supported by Nesta and the Cabinet Office, through the Centre for Social Action Innovation Fund. The Centre for Social Action Innovation Fund supports the growth of innovations that mobilise people's energy and talents to help each other, working alongside public services.

See more at www.nesta.org.uk/project/centre-social-action-innovation-fund



What is Green Gym?
 Improve both your health and the environment at the same time

Health Benefits
 How Green Gym can benefit you

Green Gym Contacts
 Contacts for Green Gym across the UK



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Members Interests

Members of the Council must declare any pecuniary or non-pecuniary interests and the nature of the interest at the beginning of an agenda item and that, on declaring a pecuniary interest, they are required to leave the Chamber.

- **What are pecuniary interests?**

A person's pecuniary interests are their business interests (for example their employment trade, profession, contracts, or any company with which they are associated) and wider financial interests they might have (for example trust funds, investments, and asset including land and property).

- **Do I have any disclosable pecuniary interests?**

You have a disclosable pecuniary interest if you, your spouse or civil partner, or a person you are living with as a spouse or civil partner have a disclosable pecuniary interest set out in the Council's Members' Code of Conduct.

- **What does having a disclosable pecuniary interest stop me doing?**

If you are present at a meeting of your council or authority, of its executive or any committee of the executive, or any committee, sub-committee, joint committee, or joint sub-committee of your authority, and you have a disclosable pecuniary interest relating to any business that is or will be considered at the meeting, you must not :

- participate in any discussion of the business at the meeting, of if you become aware of your disclosable pecuniary interest during the meeting participate further in any discussion of the business or,
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

- **Other Pecuniary Interests**

Other Pecuniary Interests are also set out in the Members' Code of Conduct and apply only to you as a Member.

If you have an Other Pecuniary Interest in an item of business on the agenda then you must disclose that interest and withdraw from the room while that business is being considered

- **Non-Pecuniary Interests**

Non –pecuniary interests are set out in the Council's Code of Conduct and apply to you as a Member and also to relevant persons where the decision might reasonably be regarded as affecting their wellbeing.

A 'relevant person' is your spouse or civil partner, or a person you are living with as a spouse or civil partner

If you have a non-pecuniary interest in any business of the Authority and you are present at a meeting of the Authority at which the business is considered, you must disclose to that meeting the existence and nature of that interest whether or not such interest is registered on your Register of Interests or for which you have made a pending notification.

Community and Health Committee

1. The functions within the remit of the Community and Health Committee are set out below

- 1) Community and Localism Initiatives including Assets of Community Value.
 - 2) The Voluntary Sector and community partnerships.
 - 3) Parish Council liaison.
 - 4) Health and Wellbeing.
 - 5) Grants to organisations/voluntary organisations.
 - 6) Parks, open spaces, countryside, allotments.
 - 7) Environmental Health.
 - 8) Environmental nuisance and pollution controls.
 - 9) Other miscellaneous powers enforced by Environmental Health.
 - 10) Food safety and health and safety.
 - 11) Community Safety and CCTV.
2. To take the lead on community leadership and consultation with stakeholders.

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